

e-File No.71062/ A/2015/2026-O/o Superintendent-DSE/E1
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry, dated -2026

CIRCULAR

Sub: DSE - Estt.I - Amendment in the Recruitment Rules for the post of Conductress - Comments of Stakeholders - Called for - Reg.

Ref: Circular dated 07.05.2026 of the Directorate of School Education, Puducherry.

The proposed Recruitment Rules for the post of Conductress were earlier hosted on the official website of the Directorate of School Education, Puducherry for inviting comments and suggestions from stakeholders. The Recruitment Rules have since been modified and are now proposed to be re-hosted on the official website for inviting comments and suggestions from stakeholders on the modified provisions.

2. The comments may kindly be sent to the undersigned latest **30.09.2026** and soft copy of the same may also be sent to the following e-mail id:dda-edn@py.gov.in

Digitally signed by
FLORA PUSHPA VERBINA JAYARAJ
Date: 31-08-2026 16:02:01

(F.P. VERBINA JAYARAJ)
JOINT DIRECTOR (ADMN.)

Encl: a/a

To
All Concerned Stakeholders.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF CONDUCTRESS

1.	Name of the post	: CONDUCTRESS
2.	Number of posts	: 233 (Two hundred and thirty three) [2026]* subject to variation dependent on workload
3.	Classification	: General Central Services - Group 'C' - Non-Gazetted - Non-Ministerial.
4.	Level in the Pay Matrix	: Level 1
5.	Whether selection post or non-Selection post	: Not applicable
6.	Age limit for direct recruits	: Between 18 and 30 years Note: (1) In the case of recruitment made through Employment Exchange, the crucial date for determining the age - limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names Note: (2) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

7.	Educational and other qualifications required for direct recruits	Minimum qualification: Pass in SSLC or its equivalent from a recognised Board; Maximum qualification: Should not have passed the 12th Standard or acquired any higher qualification.
8.	Whether age and educational qualification for direct recruits will apply in the case of promotees	Not applicable.
9.	Period of probation, if any	Two years
10.	Method of recruitment, whether by direct recruitment or by promotion or by transfer / deputation and percentage of the posts to be filled up by various methods	By direct recruitment (Women candidates only) Note: Vacancies caused by the incumbents being away on deputation for long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration (a) Holding analogous posts on regular basis; and (b) Possessing the qualification prescribed for direct recruits under column (7)
11.	In case of recruitment by promotion / deputation / transfer, grade from which promotion /	Not applicable

	deputation / transfer is to be made										
12.	If a Departmental Promotion Committee / Recruitment Committee exists, what is its composition?	Group 'C' Departmental Selection Committee (for considering the direct recruitment and confirmation of direct recruits) - <table> <tr> <td>(a)</td><td>Secretary to Government (Education)</td><td>Chairman</td></tr> <tr> <td>(b)</td><td>Director of School Education</td><td>Member</td></tr> <tr> <td>(c)</td><td>Under Secretary (School Education)/Joint Director (Admn.)</td><td>Member</td></tr> </table>	(a)	Secretary to Government (Education)	Chairman	(b)	Director of School Education	Member	(c)	Under Secretary (School Education)/Joint Director (Admn.)	Member
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13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Consultation with the UPSC is not necessary.									
(By Order of the Lieutenant -Governor)											
		(F.P. VERBINA JAYARAJ) Under Secretary to Government (Education).									